

## Productivity Guidelines for Expert Panels

The value of Expert Panels is to utilize their critical knowledge, analytical skills, and networks to review the current research and issues within their field, to take action as appropriate in addressing key issues and to make recommendations on projects and/or initiatives the Academy should undertake to transform health care policy and practice.

Productivity of Expert Panels may be measured by:

- Developing a focus for action that outlines key priorities and outcomes to be achieved by the expert panel to support the Academy's mission;
- Advancing recommendations to the Board on actions that the Academy should take to provide leadership, influence, endorsement and/or support;
- Committing to two -year terms for co-chairs, recognizing that rollover is disruptive;
- Developing policy briefs or articles for Board review prior to publication (one per year);
- Identifying two or three state issues of relevance to the expert panel on which Op-Eds or other public stands may be taken;
- Identifying influential individuals, groups or organizations in the focus area with whom the expert panel is partnering, or with whom the Academy should enhance relationships;
- Updating policy briefs on critical topics;
- Submitting Annual Planning Report on February 1, and Board Reports on accomplishments achieved for the July and October Board meetings.